

## Meeting Pack – November 13<sup>th</sup> 2024

### **AGENDA**

1. **Welcome and Apologies:** To receive and accept any apologies for absence.
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 9<sup>th</sup> October 2024.
4. **Finance Report:**
  - a. **To approve November payments (note additional invoices may be received prior to the meeting).**
  - b. **To note any income received.**
  - c. **To note bank balances.**
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm:**  
Note, due to deadlines, applications received prior to the meeting may also be considered.
6. **To update re Cala homes.**
7. **To discuss banking status in light of Lloyds bank charges and additional CIL funds.**
8. **To update on speed signs replacement status.**
9. **To review asset register.**
10. **To review second draft of 2025/2026 budget and precept.**
11. **To note September Accounts and the internal checklist for quarter 2.**
12. **To update on potential development of sports facilities (tennis courts and cricket club).**
13. **To discuss Parish stiles and prioritise any replacements**
14. **Community Board Report – Cllr James Cripps.**
15. **Marsh Kerbing/Pinch Point Project update – Cllr Williams.**
16. **Kimble Stewart Hall Report - Cllr Delia Burton. (Including Hearing Loop installation and marketing opportunities)**
17. **Parish Matters.**
18. **Correspondence, reports, and issues (for information only).**
19. **To confirm the date of the next Parish Council Meeting. 11<sup>th</sup> December, 2024**

P McBride

**Pauline McBride**

**Thursday 7<sup>th</sup> November 2024**

**Clerk to the Council**

**ITEM 3) Minutes.** To agree and sign the minutes of the Parish Council meeting held on 9<sup>th</sup> October 2024.

**Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday 9<sup>th</sup> October 2024 at Kimble Stewart Hall at 7.30pm**

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**Attendance:** Cllr Alun Jones, Cllr Harvey Alison, Cllr David Williams, Cllr John Austin, Cllr Joanne Burke and Clerk Pauline McBride. Also in attendance Mr Bob Whitehead representing Kimble Cricket Club.

**97) Welcome and Apologies:** Apologies were received from Cllr Cripps and Cllr Burton

**98) Declaration of interest in any item on this agenda by a member:** There were none.

**99) Minutes.** To agree and sign the minutes of the Parish Council meeting held on 11<sup>th</sup> September 2024. Unanimously approved.

**100) Finance Report**

**a) To approve October Payments.**

**August:**

Pauline McBride	September Salary	£687.10		£687.10
SRT	August Litter pick	£120.00	£24.00	£144.00
Pauline McBride	Expenses September	£35.90		£35.90
Royal British Legion	Remembrance Wreath	£150.00		£150.00
Richard Billyard	September Grass Cutting	£1202.00		£1202.00
Julie Bunker	War Memorial plants	£16.00		£16.00
Shield Maintenance	September Bins	£47.66	£9.53	£57.19
Starboard Systems	Scribe Accounts Package	£345.60	£69.12	£414.72
Cashplus Account	Top up September Expenditure	£135.13	£6.96	£142.09
<b>Total</b>		<b>£2739.39</b>	<b>£109.61</b>	<b>£2849.00</b>

**October payments were noted and approved.**

**b) Income Received in September**

2 <sup>nd</sup> instalment of precept	£21000.00
Lloyds deposit account interest	£56.54
<b>Total</b>	<b>£21056.54</b>

**c) Bank Balances - Total Bank Balance as at 25/09/2024 £401,116.67**

**101) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm:**

24/07185/FUL: The Jasmines, Marsh Road, Marsh, Buckinghamshire. Householder application for construction of a single storey front/side extension. The Parish Council had no objections. **Clerk will submit standard response is support of the application.**

24/07250/FUL: Clematis Cottage Lower Icknield Way Great Kimble Buckinghamshire HP17 9TX. Householder application for construction of single storey rear extension. The Parish Council had no objections. **Clerk will submit standard response is support of the application.**

24/07166/CLE: Willow Croft Marsh Lane Marsh Buckinghamshire HP17 8SP. Certificate of lawfulness for retention of use of land to rear of site as part of residential curtilage for Willow Croft. The Parish Council had received local objections to this retrospective application and agreed that they were not inclined to support retrospective or certificate of lawfulness applications. In this case, because of risk of further overdevelopment of the site, out of keeping with the character of the area. **Clerk will advise residents**

**who had objected to put their objections on the planning portal. Clerk will submit Parish Council objection.**

The following status changes of applications were noted:

21/07072/REM: Land Between Stream and Sunridge Risborough Road Little Kimble. Variation of condition 28 (use class) attached to PP 19/08073/OUT (Outline application (all matters reserved) for 40 residential units (including 48% affordable housing), as well as an A1 shop) to remove Use Class F2 and replace with Use Class E . Application refused 08/10/2024.

24/06560/VCDN: Kimsale House, Brookside Lane, Little Kimble, Buckinghamshire, HP17 0UF. APPLICATION FOR: Variation of condition 3 (plan numbers) attached to pp 24/05627/FUL (Householder application for replacement of existing porch, single storey side extension, chimney, dormers and insertion of new windows, rooflights, doors and solar panels including additional rendering to the property) to allow changes to configuration of the windows and doors and the colour of render and window and door frame Application permitted 09/10/2024.

There had been an update on the Aylesbury planning portal regarding the proposed Kimblewick Solar Farm. Highways had raised concerns regarding the impact of HGVs on the condition of Moreton Road. They concluded that temporary construction matting would not be suitable and that the Developers would have to commit to resurfacing the carriageway.

**102) To update on Cala Homes development.** The sensory garden and play area had already been agreed and continue to be fine-tuned. There appeared to have been some misunderstanding on who would pay for the landscape architect who had worked on the landscape plans provided, by Cala, to the Parish Council. This reinforced the Parish Council's resolve to ensure all plans/agreements are made in writing and that legal advice is sought. The Parish Council were not prepared to fund the work to date of the Cala employed landscape architect to date, but were minded to put forward Matthew Ringland to work, going forward, with the Cala employed landscape architect. This would be on the basis that Cala fund their landscape architect and the Parish Council would provide/fund their own designer. (This would also facilitate the incorporation of the 'Coronation painted pebbles' into a suitable structure within the gardens.).

Parish Council representatives had asked for the toilet facilities and a water feature, both of which had been refused.

The developers had responded to land drainage queries but advised that a survey would be required.

A meeting is scheduled for this week with several members of the Parish Council who will report back to the full council. **Cllrs will report back from the next meeting, legal advice will be sought (local solicitors, Lightfoots in Thame were suggested and approved) Cllrs Alison and Burton will continue to liaise with the developers.**

**103) To update on proposed changes to the National Planning Policy Framework.** There had been several updates from NALC and a meeting hosted by Buckinghamshire County Council over the last month. The Parish Council discussed that there remained several unclear outcomes. Large increases in construction appeared obvious, but the definition of 'The grey belt' was unclear. The Parish Council fully and firmly supported Buckinghamshire County Council's response to the Governments proposed policy changes.

**104) To update on Coronation Project.** This item was covered under agenda item 102 above.

**105) To update on speed signs replacement status.** Some advice had been sought from a neighbouring Parish but it was reported that more work needs to be done, especially on security to avoid further signs being vandalised or stolen. Apple tags and CCTV suggestions were discussed. **Cllr Austin will continue to investigate options.**

**106) To review CIL summary information with a view to publishing on the Parish Council website.** A draft had been included with the meeting pack. This was approved by all. **Clerk will publish on the website.**

**107) To review first draft of the 2025/2026 budget and precept.** A draft had been circulated with the meeting pack. The figures were reviewed and amended made to increase the bus shelter maintenance figure and to merge the sensory garden and Coronation project. **Clerk will prepare second draft for the November meeting.**

**108) To update on potential development of sports facilities (tennis courts and cricket club).** Copies of the cricket club deeds had been distributed prior to the meeting and Cllr Cripps had responded with legal advice on a number of areas. The Parish Council are very keen to support sporting facilities within the growing Parish and agreed that this would be a large and lengthy project. With this in mind, a sub-committee was suggested and approved. Cllrs Williams and Jones would represent the Parish Council, with advice and assistance, where needed, from Cllrs Burton and Cripps. Bob Whitehead and Peter Spinks would represent the Cricket Club. A suggestion to approach gym companies who may wish to go into partnership with the cricket club was discussed and thought to be a good idea. It was thought that pressing ahead with the proposed additional land purchase would be prudent as additional sporting facilities will require the additional adjacent land. In the meantime, the Parish Council will aim to support the Cricket Club by funding capital items from CIL funds. **Bob Whitehead will put together a list of up to 5 capital projects which the Parish Council will consider funding. Cllr Williams and Cllr Jones will consider a plan on how best to move forward with this project.**

**109) To discuss the option to provide an area for EV charging in exchange for rental income.** Considered and rejected at this time.

**110) To discuss participation in Remembrance Sunday 10<sup>th</sup> November at St Nicholas Church.** Cllr Bourke will represent the Parish Council this year.

**111) To discuss potential Parish stiles audit to agree and prioritise any replacements.** Some months ago, there had been requests for some of the Parish stiles to be replaced with accessible gates. Although this should come under Buckinghamshire County Council footpaths department, they had previously referred the Parish Council to a charity which would provide gates in exchange for a £500 donation per gate. The Parish Council had previously thought it sensible to review all stiles in the Parish. The Parish Council discussed potential issues with land owners and the footpaths department and agreed it would be prudent to target just those that had been previously reported. **The Clerk will look back on correspondence to identify which specific stiles were causing difficulties for less mobile residents.**

**112) Community Board Report.** Nothing to report.

**113) Marsh Kerbing/Pinch Point Project update.** Nothing further to report.

**114) Kimble Stewart Hall Report.** It was reported that the open day on 21<sup>st</sup> September was well attended. Although the hearing loop had been ordered, an invoice to the Parish Council had not yet been received. **Clerk will chase invoice and arrange payment which has already been authorised.**

**115) Parish Matters.**

**Request for plants to be purchased for the two planters outside the village hall:** The Parish Council pay approximately £30 per year for plants for the war memorial and are now asked if they would like to fund plants for the planters at the village hall. Julie Bunker kindly donates her time to maintain these and would be willing to do the same for the village hall planters. The cost would be approximately £40 per year. This was agreed and the offer of assistance from the sensory garden volunteer pool was also offered. **Clerk will email Julie Bunker.**

**Kimble Jingle:** The Clerk had previously distributed a request for the Parish Council to fund a Christmas related celebration including Christmas tree lighting, power supply, cherry picker etc. The Parish Council discussed the ideas put forward and whilst agreeing that a Parish celebration was a very good idea, the practicalities of hiring a cherry picker, insurance, health and safety, risk assessment etc. mean this is a more complex mini project than it sounded. The idea of employing an outside 'tree decorator' contactor was floated as this could eliminate some of the potential difficulties previously mentioned. **Cllr Austin will email Matthew Ringland to establish how best to support the Christmas event.**

**Marsh solar farm lighting.** It was reported that vivid tall green lights coming from the farm are dangerous to drivers and causing light pollution. **Clerk will write to Buckinghamshire County Council to ask that the light angles are altered.**

**Marsh Crossing barrier sounds.** It was reported that Marsh crossing had re-opened but the warning sounds of the gates closing are extremely loud and intrusive for the 100 or so near neighbours. **Clerk will write to EWR to ask for reduced volumes on the gate closing alarms.**

**116) Correspondence, reports and issues (for information only).** Nothing to report.

**117) To confirm the date of the next Parish Council Meeting** 13<sup>th</sup> November 2024

Meeting closed at 9.30pm

Chairman.....

Date:

**ITEM 4) Finance Report: To approve November payments, note income received, note bank balances**

**November Payments for Approval**

Pauline McBride	October Salary	£687.10		£687.10
Pauline McBride	Expenses October	£45.80		£45.80
Shield Maintenance Ltd	Bin emptying October	£47.66	£9.53	£57.19
SRT Trading	September Litter pick	£120.00	£24.00	£144.00
A1 Build	Bench disposal and installation	£730.00		£730.00
Swarco	6 speed sign batteries	£1950.00	£390.00	£2340.00
Richard Billyard	Oct parish/church mowing.	£0		£0
Cashplus Account	Top up October Expenditure	£51.37	£10.29	£61.66
	<b>Total</b>	<b>£3631.93</b>	<b>£433.82</b>	<b>£4065.75</b>

Also note direct debit re pension contribution:

Employer contribution	- £75.83
Employee contribution	- £75.83
Total contribution	- £151.66

In addition, the previously approved hearing loop invoice for £4126.53 was received and paid with the September invoice payments.

Income Received in October:

KSH Rent	£1.00
Unity Bank Quarterly interest	£599.17
Lloyds deposit account interest	£54.76
CIL funds	£76721.35
Total	£77376.28

Bank Balances at 30<sup>th</sup> October were £470713.99. The all banks reconciliation is included with the meeting pack for transparency.